

**MINUTES OF THE 640th PARISH COUNCIL (ANNUAL) MEETING HELD IN TOFT
PEOPLES' HALL ON MONDAY 10th MAY 2010**

PRESENT: Councillors P Hercus; J Betson; and J McCarten. The District Councillor, T Hawkins and three members of the public in attendance.

Item	Content	Action						
1.	ELECTION OF CHAIRMAN It was proposed, seconded and unanimously RESOLVED to elect Councillor P Hercus as Chairman of the Council for the local government year 2010-11.							
2.	APPOINTMENT OF VICE CHAIRMAN It was proposed, seconded and unanimously RESOLVED to appoint Councillor J Betson as Vice Chairman for the Local Government year 2010/11.							
3.	CO-OPTION OF MEMBERS TO THE COUNCIL Members heard a short introductory address from residents Elizabeth Dolman and Martin Yeadon, both of whom were interested in co-option to the Council. It was then proposed, seconded and RESOLVED to co-opt both residents to the Council, who subsequently made their declarations of acceptance of office and joined the meeting as Parish Councillors.							
4	APOLOGIES FOR ABSENCE There were none.							
5	DECLARATIONS OF INTEREST There were none							
6	OPEN SESSION A Member of the public having indicated that they wished to address the Council, the Chairman proposed that the meeting adjourn and it was RESOLVED so to do. Parish Plan Steering group representative, Graham Norgett, asked the Council for feedback in respect of the Parish Plan and was referred to the comments recorded in the previous meeting minutes. Mr Norgett advised that he would call a meeting of the Steering Group shortly to agree expenditure and the final layout before an order was placed for production. He asked for information on spending to date and any remaining budgeted allocation by the Council for the plan's production. Members were advised that any surplus was to be repaid to Caambridgeshire ACRE, who had originally funded the plan. It was therefore RESOLVED to thank Mr Norgett for the news about the Parish Plan and to reconvene	KAC						
7	MINUTES Copies of the minutes of the meeting held on Monday April 12th 2010 (M639) had been circulated in advance of the meeting and it was RESOLVED to approve these as a correct record and they were duly signed by the Chairman.							
8.	APPOINTMENT OF COUNCIL REPRESENTATIVES Members considered the appointment of representatives of the Council for the following Working Parties and external organisations as follows:							
	<table border="1"> <tr> <td>Toft People's Hall Management Committee</td> <td>Councillor Betson</td> </tr> <tr> <td>Parish Paths/Trees</td> <td>Councillor McCarten</td> </tr> <tr> <td>Community Safety</td> <td>Councillor McCarten</td> </tr> </table>	Toft People's Hall Management Committee	Councillor Betson	Parish Paths/Trees	Councillor McCarten	Community Safety	Councillor McCarten	
Toft People's Hall Management Committee	Councillor Betson							
Parish Paths/Trees	Councillor McCarten							
Community Safety	Councillor McCarten							

	<table border="1"> <tr> <td>Toft Charities</td> <td>Councillor Hercus (as Chairman)</td> </tr> <tr> <td>Council Property</td> <td>Councillor Yeadon</td> </tr> <tr> <td>Financial Monitoring</td> <td>Councillor Hercus</td> </tr> <tr> <td>Bonfire Night Working Party</td> <td>Councillor Dolman</td> </tr> <tr> <td>Parish Plan Steering Group</td> <td>Councillor Betson</td> </tr> </table>	Toft Charities	Councillor Hercus (as Chairman)	Council Property	Councillor Yeadon	Financial Monitoring	Councillor Hercus	Bonfire Night Working Party	Councillor Dolman	Parish Plan Steering Group	Councillor Betson			
Toft Charities	Councillor Hercus (as Chairman)													
Council Property	Councillor Yeadon													
Financial Monitoring	Councillor Hercus													
Bonfire Night Working Party	Councillor Dolman													
Parish Plan Steering Group	Councillor Betson													
9	<p>FINANCE</p> <ul style="list-style-type: none"> Members were presented with expenditure and income reports for both the financial year 1st April 2009 to 31st March 2010, together with a report on the same for the year to date from 1st April 2010. It was therefore <p>RESOLVED to note the reports with thanks.</p> <ul style="list-style-type: none"> The following cheques were presented for signature: <table border="1"> <thead> <tr> <th>Cheque No</th> <th>Details</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>1711</td> <td>K Cameron – Salary April</td> <td>£123.36</td> </tr> <tr> <td>1687</td> <td>K Cameron – Salary May</td> <td>£153.80</td> </tr> <tr> <td>1686</td> <td>Staples – Stationery</td> <td>£89.87</td> </tr> </tbody> </table> <ul style="list-style-type: none"> Members were asked to consider a proposal that the Council should meet the cost of a tally counter to aid the Speedwatch Volunteers, the cost of which was £14.63. The Council heard that Toft had used the Speedwatch Equipment purchased by Hardwick Parish Council locally a total of five times, despite Hardwick only having used it twice. A Member commented that they considered the signage in the vicinity of the Elderly Persons' Care Centre could be improved to increase the safety of pedestrians crossing the road there. The speedwatch scheme was discussed and it was agreed that the initiative was worthy of the Council's continued support and therefore <p>RESOLVED to fund the cost of a tally counter for use in traffic surveys locally and to look forward to receiving further reports.</p> <ul style="list-style-type: none"> The Chairman referred to the insurance renewal documents circulated after the previous meeting and proposed that the new goal posts installed at the recreation area during 2009-10 should be included in the inventory of equipment for cover, as should the grit bins purchased during the winter. As the newly appointed Member responsible for monitoring the Council's property, Councillor Yeadon was promised a copy of the insurance documents for his reference. It was therefore <p>RESOLVED that the insurance property schedule should be updated as agreed, the insurers informed and Councillor Yeadon provided with a copy of the schedule.</p>	Cheque No	Details	Amount	1711	K Cameron – Salary April	£123.36	1687	K Cameron – Salary May	£153.80	1686	Staples – Stationery	£89.87	<p>KAC</p> <p>KAC</p>
Cheque No	Details	Amount												
1711	K Cameron – Salary April	£123.36												
1687	K Cameron – Salary May	£153.80												
1686	Staples – Stationery	£89.87												
10.	<p>PLANNING</p> <ul style="list-style-type: none"> New Members enquired about the process for planning application consideration. It was <p>RESOLVED that receipt of planning applications by the Clerk would be communicated to Councillors by e-mail in order that Members might be enabled to review proposals on-line on the planning portal of South Cambridgeshire District Council.</p> <p>Members considered the following planning applications and made</p>													

	<p>recommendations as follows:</p> <ul style="list-style-type: none"> • Planning application reference S/0562/10/F, erection of dwelling, 50 Comberton Road, Toft, CB23 2RY, by Mr Patrick Prentice <p>RESOLVED to recommend refusal, since the Council considered that the proposals would lead to an overdevelopment of the site and that the scale of the development was not in keeping with the existing character of the village.</p> <p>Clerk's Note: The meeting was adjourned at this point for the scheduled Annual Parish Meeting and reconvened thereafter at approximately 8.30pm.</p> <ul style="list-style-type: none"> • Application reference C/11/40/092, to undertake work on trees in a conservation area, by Mr A Quested, 2 Farmers End, Toft. <p>RESOLVED to note the application details and to make no further comment.</p> <ul style="list-style-type: none"> • Planning application reference S/0451/10/CAC, total demolition of vehicle repair workshop, 79 School Lane, Toft, by Mr Anthony Gardiner and application S/0450/10/F, erection of dwelling at the same site. <p>RESOLVED to recommend approval, subject to the removal of any hazardous substances resulting from the existing use of the land.</p> <ul style="list-style-type: none"> • Planning application reference S/1937/09/F, Insertion of dormer window, 15 Mill Lane, Toft, by Mrs Jane Farrer. <p>RESOLVED to recommend approval with no further comment.</p> <ul style="list-style-type: none"> • Planning application reference S/0511/10/F, Variation of planning condition 2 of planning permission S/1524/09/F to amend approved plans, Comberton Village College, West Street, Toft by Comberton Village College and planning application reference S/0512/10/F, Variation of planning condition 2 of planning permission S/1524/09/F to amend the Design of the approved plans, Comberton Village College, West Street, Toft by Comberton Village College. <p>RESOLVED to recommend approval with no further comment.</p> <ul style="list-style-type: none"> • Members heard that a Sub Committee of the Comberton Parish Council had a meeting planned for 27th May 2010, to consider proposals for development of affordable housing, a car park and market housing at Bennell Farm, outline plans for which had been considered at the previous meeting. Following some discussion about the need for extended parking facilities at the College, the local shortage of affordable housing and the need to protect the green belt whilst recognizing the Developer's need for a return on investment, it was <p>RESOLVED to appoint the Chairman and Vice Chairman to attend the meeting in Comberton to represent the views of the Council and to look forward to receiving a report.</p>	<p>KAC</p> <p>PH/JB</p>
11.	<p>DATE AND AGENDA OF NEXT MEETING Monday June 7th 2010 at 7.00pm in Toft People's Hall.</p>	